

MOVE-OUT CLEANING CHECKLIST



GENERAL CLEANING

- ☐ All light switches and electrical outlet covers must be wiped down and clean from fingerprints and dirt.
- ☐ All light fixtures throughout: Replace light bulbs if necessary. (Including those in the refrigerator, microwave, stove, range hood, outside fixtures, in the garage etc.)
- ☐ Ceiling fan blades and lights - wipe down each blade and replace bulbs.
- ☐ Wipe down/clean all floors and baseboards.
- ☐ Wipe down/clean all casings around all the doors and the doors themselves.

KITCHEN

- ☐ Clean inside all cupboards and wash down the cabinet doors (both sides).
- ☐ Clean all drawers (inside & out).
- ☐ Clean the countertops.
- ☐ Clean windows and windowsills.

REFRIDGERATOR & FREEZER

- ☐ Replace water filter in the refrigerator.
- ☐ Clean inside and out (front, top and both sides & underneath, including doors and shelves, & rubber strip on the refrigerator and freezer door).

DISHWASHER

- ☐ Clean inside & out (inside walls, base, racks, door).

STOVE

- ☐ Clean oven and trays (knobs, display, etc.) with oven cleaner.
- ☐ Clean under the burners. Lift the stove top to clean underneath.
- ☐ Clean burner drip pans.

MICROWAVE & RANGE HOOD

- ☐ Clean inside & outside.
- ☐ Clean the vents.
- ☐ If you have a range hood instead, clean under and on top to remove the grease and dirt.

KITCHEN FLOOR & SINK

- ☐ Mop and clean floor and baseboards.
- ☐ Clean sink & faucets.
- ☐ Clean underneath sink.
- ☐ Clean windows, windowsills and tracks & window coverings.

DINING AREA/LIVING AREA/BEDROOMS

- ☐ Clean AC/Heat vents & walls for dust, cobwebs.
- ☐ Clean flooring including baseboards.
- ☐ Clean light fixture and replace bulbs if necessary.
- ☐ Clean windows, window sills and tracks & window coverings.

CLOSETS

- ☐ Clean bar and shelves.
- ☐ Clean woodwork and doors.
- ☐ Vacuum and mop.

SLIDING GLASS DOORS

- ☐ Clean dirt from sliding door tracks.
- ☐ Vacuum screen to remove dirt.
- ☐ Clean glass inside and out.

BATHROOMS

- ☐ Clean exhaust fan.
- ☐ Clean floor and baseboard.
- ☐ Clean tub/shower so it is free of soap scum and mildew.
- ☐ Clean the sink, faucets & underneath sink.
- ☐ Clean toilet on the inside & outside & floor around/behind toilet.
- ☐ Clean out the cabinets and drawers. Wipe inside and outside the cabinet doors.
- ☐ Clean the mirror.
- ☐ Wipe down towel racks, toilet paper holder and faucets.

SMOKE & CARBON MONOXIDE DETECTORS

- ☐ Test all smoke and carbon monoxide detectors. Replace batteries if needed.

BASEMENT/WASHER/DRYER

- ☐ Remove all items and sweep. Wipe them down inside and out and clean the filter. If they are in an enclosed area vacuum the floor around the sides and front.
- ☐ Clean utility sinks (if applicable).
- ☐ Clean basement walls and floor.

GARAGE & DRIVEWAY

- ☐ Remove all items and sweep.
- ☐ Clean up any oil stains in the garage and driveway.

YARD

- ☐ All dog droppings removed (if applicable.)
- ☐ Sweep/clean the garage, drive-way, sidewalks and patio areas.
- ☐ Complete all yard maintenance i.e. mowing, trimming, edging, weeding, snow/leaf removal.

GARBAGE OR DISGARDED BELONGINGS

- ☐ Please arrange to haul off trash, garbage or unwanted items that the city won't pick up during their weekly trash service.
- ☐ A hauling fee will be charged for any belongings left behind.